

Minutes and Statement of Decision

TLQAA+ Meeting in ALBA, Sin-El-Fil, Beirut
28 April 2014

Were present at the Meeting: Georges ABDELNOUR (NDU), Lamis ABDEL RAZZAK (AUCE), Johan ABI FARAJ (AUCE), Kamal ABOU CHEDID (NDU), Maha ABOU EL ELA (BAU), Daniel AYUCH (UOB), Nathalie BOULDOUKIAN (USEK), Nada CHBAT (LU), Pierre GEDEON (NDU), Nadine GHAIZI (AUCE), Karma EL HASSAN (AUB), Maha KHACHAB (UOB), Ali MANSOUR (AUCE), Omar MAWLAWI (MUT), Chafic MOKBEL (UOB), Carlo MOUBARAK (ULS), Diane NAUFFAL (LAU), Antoine YAZIGI (UPA)

Were excused: Soubhi ABOU CHAHINE (BAU), Adnan AL AMINE (LAES), Zalpha AYOUBI (LU), Josianne BASSIL (USF), Amer HELWANI (LU), Nada MOGHAIZEL NASR (USJ), Maha NEHME (USF), Zeinab SAAD (LU).

The meeting started at 5pm with a tour de table and welcome note thanking ALBA and its Dean Mr. Bekhazi for receiving the meeting. Then, a small recall of the Tempus-TLQAA project and its major outcomes and findings has been performed. The objectives of the meeting were set. The following main issues were discussed.

Training of QA experts

- All agreed that training of new experts on external evaluation and on other quality assurance matters is an essential part of the capacity building in this direction;
- It has been agreed upon to follow a similar process than the one adopted in Tempus-TLQAA;
 - o All universities will be requested to send CVs of possible experts to be trained;
 - o Up to 15 experts will be selected using the criteria set in the TLQAA project;
 - o A two days training shall be organized after June 15, 2014;
 - o The TLQAA materials will be used to define a programme for the training;
 - o C. Mokbel will try to assure one or two European experts to participate in the training.
- A subcommittee is formed to follow up on this issue whose members are: Georges ABDELNOUR, Johan ABI FARAJ, Maha ABOU EL ELA, Nada CHBAT, Maha KHACHAB, Omar MAWLAWI, Carlo MOUBARAK, Diane NAUFFAL, Antoine YAZIGI.
- There has been a proposal to put the name of the experts on the TLQAA website.

Supporting Lebanese HEIs on QA aspects

- Several ideas have been discussed in this direction including the organization of workshops/seminars, the site visiting, the discussion on demand of specific topics of interest for some universities, etc.

TLQAA+

- A subcommittee has been formed to study the different forms of support whose members are: Maha ABOU EL ELA, Daniel AYUCH, Nathalie BOULDOUKIAN, Karma EL HASSAN, Maha KHACHAB, Diane NAUFFAL

Revising Standards and Procedures

All agreed that the standards defined in Tempus-TLQAA need to be revisited. Since a similar effort is conducted at the association of the Lebanese Universities, it has been decided to wait upon the end of this efforts (early June) and then rediscuss the issue.

Regional Cooperation

- The idea is to engage with different partners in the region on QA issues (standards, procedures, processes, exchange of good practices, internal QA, ...).
- A committee has been formed to discuss the possibilities and whose members are: Kamal ABOU CHEDID, Maha ABOU EL ELA, Nada CHBAT, Karma EL HASSAN, Pierre GEDEON, Maha KHACHAB, Diane NAUFFAL
- Drs. Adnan AL AMINE and Zeinab SAAD have expressed their interest in such activity in their respective emails and are thus considered as part of this subcommittee.

Other issues

- All colleagues agreed on the need to launch or participate in new projects in all the previous directions and would cooperate in this.
- Pierre GEDEON is charged to study the possible legal structure for this group of partners.
- Pierre GEDEON pointed the need to study the issue related to QA and e-Learning and a subcommittee has been formed for this purpose formed of: Daniel AYUCH, Pierre GEDEON, Omar MAWLAWI, Antoine YAZIGI

The meeting ended at 6.15pm and all agreed on a next meeting that will be held at AUB on May 12, 2014 at 5pm.