

## **Minutes and Statement of Decision**

TLQAA+ Meeting in the American University of Beirut, Beirut  
12 May 2014

Were present at the Meeting: Georges ABDELNOUR (NDU), Johan ABI FARAJ (AUCE), Maha ABOU EL ELA (BAU), Daniel AYUCH (UOB), Nada CHBAT (LU), Pierre GEDEON (NDU), Saadallah Halimi (MUT), Karma EL HASSAN (AUB), Omar MAWLAWI (MUT), Chafic MOKBEL (UOB), Diane NAUFFAL (LAU), Maha NEHME EL DEEK (USF), Antoine YAZIGI (UPA)

Were excused: Soubhi ABOU CHAHINE (BAU) , Kamal ABOU CHEDID (NDU), Adnan AL AMINE (LAES), Josianne BASSIL (USF), Amer HELWANI (LU), Nada MOGHAIZEL NASR (USJ).

The meeting started at 5pm with a tour de table since new colleagues joined the meeting and welcome note thanking AUB and Dr. El Hassan for receiving the meeting. Then, the floor was given to Dr. El Hassan who chaired the meeting. The following main issues were discussed.

### **Approval of the minutes**

The minutes of the previous meeting were approved as such.

### **Training of QA experts**

- Dr. Mokbel informed the committee about the contacts undertaken in order to obtain support from Europe to the venue of European experts who would assist in training the Lebanese experts. The committee has been informed of the support of Dr. Jammal to this process.
- Dr. Mawlawi expressed the importance of providing the trained experts with a certificate. All discussed the legitimacy of such certificate and its legal value. All agreed that this needs to be coupled with a clear programme of the training session.
- Dr. Abdelnour presented to the committee a proposal for a programme stressing on the need for practicing on existing self-study reports. Dr. El Hassan said that most of self-study reports are public (e.g. the one from AUB can be downloaded from the website). The possibility of having the ones written in the context of TLQAA after the consent of the respective universities. Dr. Abdelnour connected the programme to the results of the work undertaken to update the standards. All agreed that the standards would not change a lot and that the training could be conducted on the TLQAA standards.
- Dr. Abou El Ela mentioned the need to tailor the programme of the training depending on the qualifications and experiences of the selected experts. All agreed on that.

- In the absence of the possibility to have European experts in June, and in view of the organization efforts still needed, all agreed to postpone the first training session to the beginning of September 2014.
- A group has been formed to work on the programme and certification issue and is to be animated by Dr. Nauffal. The members of the group are: Drs. Abdelnour, Abou El ELa, Mawlawi and Mokbel). A programme shall be submitted to the committee in the next meeting.
- Dr. Abou El Ela has kindly accepted to animate the experts' selection committee.
- Drs. Nehme El Deek, Bassil, Ayuch and Halimi joined this subcommittee.

#### **Supporting Lebanese HEIs on QA aspects**

- Dr. El Hassan has kindly accepted to manage this subcommittee and to prepare for the next meeting an action plan.
- Drs. Nehme El Deek, Bassil, Ayuch and Halimi joined this subcommittee.

#### **Regional Cooperation**

- Dr. Chbat has kindly accepted to manage this subcommittee and to prepare for the next meeting an action plan.
- Drs. Nehme El Deek, Bassil, Ayuch and Halimi joined this subcommittee.

#### **e-Learning**

- Dr. Gedeon informed the members of the possibility of organizing a national workshop on e-Learning in June, September or November. All agreed on the non-urgent aspect of this and expressed their preference to have such a workshop in November.
- Dr. Gedeon has kindly accepted to manage this subcommittee and to prepare for the next meeting an action plan.

#### **Preparing projects' proposals**

- Several projects' ideas have been discussed:
  - o Professional programme in quality assurance
  - o National Qualifications Framework and Quality Assurance
  - o Supporting internal quality assurance units
  - o Financing Higher Education
- Dr. Mokbel has kindly accepted to manage this subcommittee and to prepare for the next meeting an action plan.

The meeting ended at 6.15pm and all agreed on a next meeting that will be held at LAU-Beirut on June 16, 2014 at 5pm.