

## **Minutes and Statement of Decision**

TLQAA+ Meeting in the Lebanese American University, Beirut  
16 June 2014

Were present at the Meeting: Johan ABI FARAJ (AUCE), Maha ABOU EL ELA (BAU), Josianne BASSIL (USF), Pierre GEDEON (NDU), Maha Khachab (UOB), Hadi Mattar (MUBS), Omar MAWLAWI (MUT), Chafic MOKBEL (UOB), Diane NAUFFAL (LAU), Maha NEHME EL DEEK (USF), Pascale Salameh (LU), Georges Yahchouchi (USEK), Antoine YAZIGI (UPA)

Were excused: Georges ABDELNOUR (NDU), Adnan AL AMINE (LAES), Daniel AYUCH (UOB), Nada CHBAT (LU), Saadallah Halimi (MUT), Karma EL HASSAN (AUB), Amer HELWANI (LU), Nada MOGHAIZEL NASR (USJ).

The meeting started with a tour de table since new colleagues joined the meeting and welcome note thanking LAU and Dr. Nauffal for receiving the meeting. Then, the floor was given to Dr. Nauffal who chaired the meeting. The following main issues were discussed.

### **Approval of the minutes**

The minutes of the previous meeting were approved after amending them (Dr. Khachab has had sent an excuse for not attending the previous meeting which was not noted).

### **Major points**

- All noted that the subcommittees objectives were not well defined. Dr. Mokbel has been charged to send the list of members of the different groups and to suggest objectives and milestones to those groups.
- Dr. Johan has requested to join the Internal Quality Assurance Group
- Mr. Hadi has requested to join the Internal Quality Assurance Group as well as e-Learning
- Dr. Salameh has requested to join the Internal Quality Assurance Group
- All discussed the organization of the workshop organized by TLQAA+ on June 23, 2014. The different roles have been assigned.
- Dr. Nauffal suggested to initiate some activities to further develop the standards. A group was formed for this purpose chaired by Dr. Nauffal and including Dr. Yahchouchi and Dr. Khachab

The meeting ended at 5.15pm and all agreed on a next meeting that will be held at AUCE-Tayounned-Beirut on July 14, 2014 at 4pm.